

*For information purposes only.  
Grant requests are closed for the  
current school year.  
Please check back in the summer  
for the current application.  
Thank you!*



**Anthony Penna**  
CHARITABLE FUND

## Grant Request Process and Application

**Mission:** The Anthony Penna Charitable Fund inspires a lifelong passion for the performing arts by supporting students involved in band, choir, and theatre programs within our local community.

Anthony excelled in academics and sports, but his passion and what really shaped him as a fine young man was his participation in band, choir and theatre. It was through these programs that he gained confidence in himself and his abilities. He also developed strong relationships of trust and respect with his peers, and took pride in being part of a “team.” It is in the spirit of Anthony’s life that we seek to provide support to help others realize their full potential through participation in these programs.

**Grant Purpose:** The Anthony Penna Charitable Fund (APCF) seeks to help offset the costs and fees associated with participation in band, choir, and theatre, thereby enabling students to partake in these programs when financial circumstances might pose a barrier. Grants are intended for the direct support of our students and are not intended for capital expense items such as lighting, chairs, stands, risers, sound systems/microphones, etc. We will track each grant recipient and the intended purpose of grant dollars and may request confirmation that grant monies were used for their intended purpose. In the past, we have required that awarded Grants be used during the current school year, but due to COVID-19, we are relaxing this restriction. Grants may be used during the current school year or next school year, but we encourage you to be creative in enhancing your arts programs during these unprecedented times.

**Grant Guidelines:** Heads of School, or Music, Band or Theatre Directors from schools in the state of Delaware that offer primary and secondary education may submit a Grant Application for consideration on behalf of schools or individuals within school groups. Our fund structure only permits us to grant awards to other 501(c)(3) organizations. If your school or organization qualifies, we invite you to submit a grant request by the deadline. Requests are limited to one request per school or organization, per grant term.

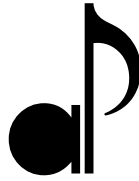
Costs covered by the APCF may include but are not limited to:

- Sheet music, commissioned music or production scores, play script purchases, musical contracts
- Instrument lease or purchase costs
- Wardrobe or costume costs
- Student fees associated with private lessons, tutoring, class or theatre instruction
- Student travel expenses associated with band, choir or theatre performances

**Grant Timing:** As an established fund of the Delaware Community Foundation, interest is calculated off of our Fund principal each August. Grant requests will be evaluated during September with awards being announced in early October. We will consider the number of students benefitted by the grant and the impact of the grant in creating a unique opportunity for the students, the school, and the broader community when deciding the awardees.

**Our Ask of Grant Recipients:** By accepting a grant from the Anthony Penna Charitable Fund, you agree to be showcased on our website, Facebook and Instagram pages, including various print media. This helps us continue to generate interest and support of the Fund as donors see that we are directly benefiting our local schools. To that same end, we also ask that you acknowledge the grant at local school events where it is appropriate.

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**Sample Grant Request Application**

Please submit via email to [info@anthonypennafoundation.org](mailto:info@anthonypennafoundation.org) by the deadline.

Name of Requestor: \_\_\_\_\_

Title: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_

School, Organization, or Individual (receiving Grant): \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_ EIN (if applicable): \_\_\_\_\_

Head of School/Principal (if applicable): \_\_\_\_\_

Email: \_\_\_\_\_

Grade Level & Approx. Number of Students to Benefit: \_\_\_\_\_

Category of Request:  Band  Choir  Theatre  Other \_\_\_\_\_

Description of Request:

Estimated Cost of Request: \_\_\_\_\_

Are there deadlines associated with the Request?  No  Yes Deadline: \_\_\_\_\_

Other Considerations:

Signature of Requestor: \_\_\_\_\_

Date: \_\_\_\_\_